

COTTINGHAM PARISH COUNCIL

Action

Minutes

A meeting of the Parish Council was held on Wednesday 2nd March 2011 at the Village Hall Annexe, Berryfield Road, Cottingham, commencing at 7.30 pm.

PRESENT - Cllrs. Bowman (Chairman), Davison, Davies, Hudson, Muir, Swallow, Ashworth, Mrs. Irene Beadsworth, Mrs. Pam Moore, P.T.Taylor (Clerk), Mr. Bob Riley, Mr. Michael Curtis and PCSO Mark Tooley.

1. Apologies for Absence and Acceptance were received from Cllr. Heggs (NCC/CBC) and Mrs. Suzanne Preston (Neighbourhood Pride Officer) and were accepted.
2. Declaration of Interest for Items on Agenda - Cllrs. Mrs. Pam Moore and Mrs. Irene Beadsworth declared an interest in Item 11.
3. To Approve and Sign Minutes of Previous Meeting Dated 2nd February 2011 - It was proposed by Cllr. Mrs. Pam Moore and seconded by Cllr. Ashworth that the minutes be accepted as a true record.
4. Matters Arising from Previous Minutes (Information only) - There were no matters identified.
14. Constabulary Matters - The Chairman welcomed PCSO Mark Tooley to the meeting. Mark reported on -
 - a) Thefts carried out in Church Street.
 - b) Cattle gates stolen.
 - c) Flower urns at flag pole removed illegally.
 - d) Antisocial behaviour now to be treated as a crime (AOI reference).
 - e) Neighbourhood Watch to be re-established.
 - f) Gates at old allotments stolen.

The officer was thanked for the success of the setting up of the banner at the school.

5. Public Participation

At this point the Chairman opened the meeting for public participation

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Mr. Bob Riley addressed the Council on the matter of cars parking in Berryfield Road on the grass verges. Mr. Riley proposed embarking on a campaign to encourage the Corby Borough Council to introduce parking bays.

After a detailed discussion the Parish Council agreed that it could not support Mr. Riley's campaign and the Chairman asked Cllr. Hudson to take on the task and report back at the earliest opportunity with a review in 12 months time.

GH

At this point the Chairman closed the meeting for public participation

6. Youth Matters/Youth Club - The Clerk reported on the meeting involving the Chairman and himself with the Head Teacher at the school, Mrs. Emma Tayler. The matter under discussion was the introduction of Junior Councillors. It was felt that Mrs. Tayler was very supportive and would pursue and contact the Council at a later date.

7. Planning -

- a) Reports from Planning Committee - None.
- b) Conservation Area Review - No progress.
- c) Rockingham Road Development - Deadline tomorrow (3rd March 2011)

8. Highways, Footpaths, Road Safety & Transport

a) Report from Cllr. Davies (Road Safety Plan) - The councillor referred to his meeting with Mrs. Sarah Barnwell (MGWSP/NCC) on 18th February 2011 when the new 30 m.p.h. signs, road markings (Corby Road/Blind Lane) and "No Through Road" signs at Church Street were raised.

Cllr. Mrs. Pam Moore referred to the dropped drain in Corby Road again. Specific pot-holes were identified and the Chairman reminded councillors of their opportunity to contact "Street Doctor".

9. Representational Matters -

- a) Quality Council Status - Working Group to meet on Wednesday 9th March 2011.
PB/GH/Clerk
- b) Village Plan - Monitoring - Ongoing.
- c) Welcome Pack - To be completed within two weeks.
PB
- d) Land Rear Council Owned Garage - Cllr. Davies to arrange a meeting with occupiers of 28 Rockingham Road.
AD
- e) Review of Procedures - Now in circulation.
Clerk

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9. Representational Matters (continued)

f) Parish Elections (5th May 2011) - The Chairman stated that all relevant advertising had been done.

g) Meetings Attended - The Clerk reported on his attendance at Gypsies & Travellers Awareness (8th Feb), CPRE @ Cranford (8th Feb), Rural Joint Action Group (1st March) and CBC Walkabout (2nd March). Minutes for these meetings will be circulated. **Clerk**

10. Village Maintenance -

a) Village Walk (26th February 2011) - The Clerk circulated details of the items identified for action which would form the basis of the 2011 Schedule of Work. Copy to Mr. Bob Riley. **Clerk**

b) Litterpick - Cllr. Hudson asked for this to be placed on the next agenda and the Clerk reminded the Council of the need to consider the insurance and health & safety implications. **Clerk**

c) Roller - Arising from a call from a resident in Bury Close, the Clerk was asked to arrange for the recovery of the roller. **Clerk**

11. Finance -

a) To pass a Resolution to approve payments to be made as per Schedule circulated

<u>No.</u>	<u>Payee</u>	<u>Details</u>	<u>Amount(£)</u>
993	CPRE	Membership 2011	29.00
994	Desboro' Baptist	Photocopying	9.13
995	Steve Morphy	Village Maintenance	120.00
996	Anglian Water	Trough @ The Dale (est.)	58.17
997	Cott/Mid VHMC	Hall Hire (5/1 & 26/1)	16.50
998	St. Mary Magdalene	Contr. to Churchyard Extension	1,000.00
999	Peter Taylor	Sal/Expenses (6 months)	3,744.40

The Parish Council resolved that the above payments be made.

b) Balances were given as -

(Gratuity Fund) Santander £20,442.83

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11. Finance (continued)

Investment Account £8,553.44

Current Account £780.24

c) Income Details - None.

d) Budget Monitoring 2010/2011 - The Clerk presented a Statement which again showed that net expenditure would be kept within budget.

e) Review of Effectiveness of Internal Audit - The Clerk referred to the Accounts and Audit (Amendment) (England) Regulations 2006 and the need to review the effectiveness of internal audit under five headings. The Council was reluctant to comment on the effectiveness without documentary evidence in each of the five areas. The Clerk was asked to provide the evidence and arrange a further meeting of the Council to discuss, before 31st March 2011. **Clerk**

f) Clerk's Salary & Expenses (6 months ending 31st March 2011) - The Council considered the Clerk's claim and following the comments of Cllr. Ashworth agreed to payment.

g) Contribution to Churchyard Extension - Further to Minutes Dec 2010(5) and Feb 2011 (11e) it was agreed to pay the sum of £1,000.00 subject to the proper request from the P.C.C. and to the satisfaction of Cllr. Swallow. **Clerk**

12. Recreation Ground - No report.

13. The Dale -

a) Tree Work in Village - The Council discussed the implications of the cost of removal of the fallen ash tree. It was agreed to approach Steve Morphy with a view to him removing the tree and repairing the fence damaged by the fallen ash, without charge. **Clerk**

15. Correspondence Received & Comment Raised -

* Minutes - Weldon Parish Council (7th February 2011)

* Minutes - Middleton Parish Council (15th December 2010 & 19th January 2011)

* Police - "Corby Strategy"

* Consultation - Joint Core Strategy Review

* Gypsies & Travellers Awareness (8th Feb 2011) Clerk Attended

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15. Correspondence Received & Comment Raised (continued)

* NCALC "Update" (Jan/Feb 2011) & Training Programme 2011

Applications Granted

* Variation of Condition (Visibility) @ 8 Blind Lane

The Clerk agreed to action the request by Cllr. Davison for an article on Model Code of Conduct to be made available (Clerks & Councils Direct - Year Book 2011) **Clerk**

16. Date of Next Meeting - Wednesday 6th April 2011 (following Annual Parish Meeting)

Signed a true record -

_____ (Chairman)

_____ (Clerk)

_____ (Date)