

COTTINGHAM PARISH COUNCIL

MINUTES

Action

The Annual Meeting of the Parish Council was held at the Village Hall Annexe, Berryfield Road, Cottingham, on Wednesday 11th May 2011 commencing at 7.30 pm.

PRESENT - Cllrs. Bowman (Chairman), Davies, Davison, Mrs. Irene Beadsworth, Hudson, Ms Joanne Leaning, Ashworth, Swallow, Heggs (NCC/CBC), Riley (CBC), P.T.Taylor (Clerk), Mrs. Diana Sharvill (Footpaths Warden), Mr. Michael Curtis, Mr. Andrew Clennett, PCSO Mark Tooley, Mrs. Emma Tayler (Head teacher) and Junior Councillors Alero Ogbe, and David Brown and Mrs. Suzanne Preston (Neighbourhood Pride Officer).

1. **Election of Chairman 2011/2012** - It was proposed by Cllr. Hudson and seconded by Cllr. Mrs. Irene Beadsworth that Cllr. Bowman be elected Chairman for the year 2011/2012. There were no other nominations and Cllr. Bowman was duly elected.
2. **Declaration of Acceptance of Office** - Cllr. Bowman signed the Acceptance of Office Declaration.
3. **Election of Vice-Chairman 2011/2012** - It was proposed by Cllr. Hudson and seconded by Cllr. Bowman that Cllr. Ashworth be elected Vice-Chairman for the year 2011/2012. There were no other nominations and Cllr. Ashworth was duly elected.
4. **Apologies for Absence & Acceptance** - None.
5. **Other Appointments**

Cllrs.

a)	Snow Clearance	Hudson
b)	The Dale Liaison	Davison & Hudson
c)	Police Liaison	Hudson
d)	Road Safety Rep.	Davies
e)	Media Contacts	Bowman & Clerk
f)	Cott/Midd Village Hall Trust	Bowman, Swallow & Mrs. Irene Beadsworth
g)	Cott/Midd VHMC	Ashworth & Mrs. Irene Beadsworth
h)	Internal Auditor	Ashworth

6. To Receive Reports from -

- a) Tree Warden - Appendix 'A'
- b) Footpath Warden - Appendix 'B'

The Council recorded its thanks to both Wardens for their work and reports.

Signed a true record -

_____ (Chairman)

_____ (Clerk)

_____ (Date)

Followed by a Parish Council Meeting

The Chairman welcomed Cllr. Joanne Leaning to her first meeting.

1. **Apologies for Absence & Acceptance** - None.
2. **Declaration of Interest for Items on Agenda** were received from Cllr. Swallow (Item 10) and Mrs. Irene Beadsworth (Item 11).
3. **To Approve & Sign Minutes of Previous Meeting (6th April 2011)** - It was proposed by Cllr. Ashworth and seconded by Cllr. Mrs. Irene Beadsworth that the minutes be accepted as a true record.
4. **Matters Arising from Previous Minutes (Information Only)** - The Clerk referred to Action Sheet 9 with particular regard to the need to seek quotations for tree work in The Dale. **Clerk**
7. **Youth Matters/Youth Club** - The Chairman welcomed Alero Ogbe and David Brown representing the Youth Council. The points raised by the young councillors included the need for cycleways in the village, play equipment suitable for older children and asking when the village shop was due to open. The Clerk agreed to pursue the cycleway issue and the play equipment was the subject of current discussion.

5. Constabulary Matters - PCSO Mark Tooley reported on the recent crime figures (burglaries, theft from vehicles, parking and speeding). The issue of parking at the shop was discussed as this was considered a problem when the planning application was originally submitted

Cllr. Hudson drew attention to the tolerance of the disused quarry owner in permitting dog walkers and he thanked Mark for the prompt way a recent bonfire was dealt with.

6. Public Participation

The Chairman opened the meeting for public participation

Cllr. Heggs outlined the proposal to erect a dog walkers' shelter in East Carlton Park. He was asked why representatives of NCC were carrying out inspections in the village without the knowledge of the Parish Council.

Mr. Michael Curtis commented on the failure of the contractors to clear grit from the footpaths in Corby Road.

Mrs. Suzanne Preston identified Cottingham and Middleton as leaders in the No Cold Calling scheme.

Mr. Andrew Clennett expressed his concern over the clearance of land owned by Mr. B. Weatherill. The Clerk was asked to contact the owner reflecting the concern. Clerk

The Chairman welcomed the newly elected Borough Councillor, Mr. Robert Riley.

The Chairman closed the meeting for public participation

8. Planning -

a) Reports from Planning Committees -

i) 30th March 2011 (11/00122/DPA) Detached House @ 8 School Lane. Council supported.

ii) 11th April 2011 (11/00136/LBC) Removal of infill, hardboard and ply board @ 14 Church Street. Council supported.

b) Rockingham Road Development - Update. Cllr. Davies reported on his discussions with Mrs. Diane Newbold (Enforcement). The Borough Council reported a partial removal of offending items but a non compliance may result in prosecution.

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9. **Highways, Footpaths, Road Safety & Transport** - Cllr. Davies submitted details of the current Road Safety Plan which included details of the nature of the work and target dates for completion. The councillor was thanked for his efforts.

10. **Representational Matters -**

a) Quality Council Status - Following the departure of the co-ordinator at NCALC the Clerk is seeking support from the Association. **Clerk**

b) Village Plan - Work ongoing.

c) Welcome Pack - The Chairman thanked Cllr. Ashworth for his recent contributions and reported that the first publication had been issued.

d) Land Rear Council Owned Garage - Cllr. Davies referred to the meeting on 9th May 2011 between the occupiers of 28 Rockingham Road and the Chairman, Clerk and himself. Arising from this the Council agreed to discuss with the occupiers the possibility of dropping a steel frame to support the land in Council ownership.

e) Review of Procedures - Standing Orders now in circulation. Cllr. Hudson emphasised the need to have adequate and relevant Health & Safety procedures. This was being pursued by the Clerk.

Clerk

f) Parish Elections - The Chairman commented on the 5th May 2011 election and on the need to co-opt one councillor. The Clerk was asked to make the necessary arrangements for completion by the end of June. **Clerk**

g) Progress of Village Shop - Cllr. Swallow presented his report based on the shop opening in the summer of 2011 and on the need to raise capital in the form of £10.00 shares. The Council reminded councillors of the need for specific power to invest quoting *Section 137, Local Government Act 1972* as a possibility.

h) Farewell to Cllrs. Mrs. Pam Moore and John Muir - Chairman agreed to host a suitable event. **PB**

i) CBC Monitoring Officer - The Council was notified that Mr. Paul Goult had taken over from Mr. Simon Aley.

j) Robert Rutt - The former councillor had sent a message thanking the council for its friendship and help.

Action

k) Councillor Training - The Clerk was asked to make available details of any courses available. **Clerk**

11. Village Maintenance - No report.

12. Finance -

a) To pass a resolution to approve payments as per Schedule circulated

<u>No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount(£)</u>
1004	Cott/Mid VHMC	Hall Hire 2nd/16th/23rd Mar 11	22.00
1005	Steve Morphy	Mowing (£340) + Maint (£50)	390.00
1006	Desboro Bap Church	Photocopying	17.56
1007	AON	Insurance (Incl Public/EmPLY Liab)	848.97

The Parish Council resolved that the above payments be made.

b) Balances were given as -

(Gratuity) Santander	£20,452.51
Investment Account	£3,553.44
Current Account	£2,407.19

c) Internal Audit - This was carried out by Mr. Peter Quincey (NCALC) on 19th April 2011 and a report is expected shortly.

d) Annual Return (BDO Stoy Hayward) - The Clerk advised the Council that he would compile the document in consultation with the Chairman and report before the deadline of 30th June 2011. **Clerk**

e) Mandate - The Clerk was asked to arrange for the introduction of a new mandate to include Cllrs. Bowman, Ashworth, Davison, Mrs, Irene Beadsworth, Ms Joanne Leaning and the Clerk.

Clerk

f) Gratuity - Cllr. Ashworth reminded the Council of the need to make a prompt transfer of £1,500.00 to the fund. **Clerk**

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g) Income Details - The Clerk reported that the sum of £18,955.00 would be paid by the Borough Council on 11th May 2011, made up of £16,364.00 Precept and £2,591.00 Concurrent Expenditure.

13. Recreation Ground - The Council received a request for hire on 12th June 2011 by Mrs. Wendy Classick of 1,Stonepit Drive and this was agreed.

14. The Dale -

a) Tree Work - The Chairman explained to the Council the background to the decision to pay Mr. Morphy for the removal of the fallen ash tree and to repair the damaged fence.

b) Councillor's Report - Cllr. Hudson asked for authority to take ferrets on to the land, which was given and requested a formal letter giving permission to carry a shot gun. **Clerk**

15. Correspondence Made Available to Councillors April/May 2011 -

Via Web Site

- * Minutes - Weldon Parish Council (4th April 2011)
- * Minutes - Gretton Parish Council (14th March 2011)
- * Mobile Library Arrangements
- * Minutes - Weldon Parish & Annual Meeting (9th May 2011)

Hard Copy

- * Clerks & Councils Direct (May 2011)
- * "Fieldwork" (Spring 2011)
- * Minutes - Gretton Parish Council (14th March 2011)
- * Minutes - Weldon Parish Council (4th April 2011)
- * Minutes - Rural Joint Action Group - 12th April 2011
- * Cottingham Parish Council - Standing Orders (For Review)

16. Date of Next Meeting - Wednesday 1st June 2011.

Signed a true record

