

COTTINGHAM PARISH COUNCIL

Minutes

Action

A meeting of the Parish Council was held on Wednesday 1<sup>st</sup> September 2010 at the Village Hall Annexe, Berryfield Road, Cottingham, commencing at 7.30pm.

PRESENT – Cllrs Bowman [Chairman], Davies, Davison, Mrs. Irene Beadsworth, Hudson Ashworth, Muir, Mrs. Pam Moore, Stan Heggs (NCC/CBC), PCSO Mark Tooley, Sgt Smith, Mr. Jeremy Sharman, Mrs. Dawn Watkins. Mr. Bob Riley and P T Taylor (Clerk).

1. Apologies for Absence and Acceptance were received from Cllr Swallow and accepted.
2. Declaration of Acceptance for Items on Agenda were received from Cllrs Mrs. Irene Beadsworth and Muir in respect of Item 11.
3. To Approve and Sign Minutes of Previous Meeting dated 7<sup>th</sup> July 2010 – It was proposed by Cllr Hudson and seconded by Cllr Moore that the minutes be accepted as a true record.
14. Constabulary Matters – PCSO Mark Tooley reported on the following –
  - a) Three incidents of crime, being burglary, motor vehicle and drugs.
  - b) A banner had been designed by the school children to remind parents not to park in an inconsiderate/illegal manner.
4. Matters Arising from Previous Minutes (Information Only) – The Clerk reported on Action Sheet 3 in respect of items not on the Agenda.
  - a) Tree Guards in The Dale – Cllr Davison to discuss the requirements with the Tree Warden. OD
  - b) Works in Bancroft Road – Clerk to e-mail without delay. Clerk
  - c) Works involving NCC/MGWSP – Clerk to contact Mrs. Sarah Barnwell upon her return from annual leave. Clerk
5. Public Participation

At this point the Chairman opened the meeting for public participation

Cllr Stan Heggs warned of the current problem of an individual impersonating a fire fighter to obtain money under false pretences.

Mr. Mike Curtis reported on the effectiveness of the latest speed gun campaign.

Mr. Jeremy Sharman reported on the progress of re-establishing the village shop.

The plans, now that the shell of the premises is in place, is to hand it over to the charity.

Mr. Sharman will own the shop and rent out on a long term lease. The charity will need to fund-raise (with matched funding) to fit out and the percentage split between coffee house and shop was declared as 60:40.

Action

5. Public Participation (continued)

Questions were raised concerning the relocation of the notice board on the shop wall and the possibility of internet access in the shop premises.

At this point the Chairman closed the meeting for public participation

6. Youth Matters/Youth Club - Cllr Mrs. Irene Beadsworth emphasizes the need to recruit Youth Councillors and the Chairman and Clerk agreed to consult the school/youth club in order to introduce the initiative.

PB  
Clerk

7. Planning –

- a) Reports from Planning Committee Meetings –

Extension at 15 Stonepit Drive (Ref 10/00278/DPA) – The Committee had met on 4<sup>th</sup> August 2010 and agreed to support the application but asked the Planning Authority for guidance on the legality of having only one door separating a WC area from the kitchen.

- b) Conservation Area Review – no report.

- c) Rockingham Road Development – awaiting return of Enforcement Officer from annual leave.

8. Highways, Footpaths, Road Safety & Transport –

- a) Road Safety Plan – Cllr Davies commented on the progress made to date.

- b) Reinstatement Works in Village – Cllr Hudson raised the issue of poor quality works and asked for the matter to be raised with the Highways Authority.

Clerk

- c) Parking on Footpaths – Cllr Hudson asked about the appropriateness of Bye-laws being introduced to prevent the practice.

Clerk

- d) Parking of Heavy Lorries in School Lane – The Council considered a report on the dangers of this activity as a result of the current housing development. The Clerk was asked to refer the Council's concerns to the Planning Authority.

Clerk

9. Representational Matters –

- a) Quality Council Status – no report.

9. Representational Matters (continued)

- b) Village Plan Monitoring – “ongoing”.
- c) Welcome Pack – in progress.
- d) Sale of Land Rear Garage – The deed of transfer was now with the Clerk and a response awaited from the Borough Council.
- e) Referendum on Proposal to Cap Council Tax Increases – Details had been circulated to all councilors and Chairman and Clerk agreed to submit a response on behalf of the Parish Council. PB  
Clerk
- f) Emergency Planning Conference (7<sup>th</sup> October 2010). – The Clerk asked for authority to attend at Thrapston and this was given. Clerk
- g) Northamptonshire Electric Blanket Testing Week. Communication from the County Council stated that this would be held September 13th-17th 2010
- g) E-mail from Councillor Rutt. The Clerk referred to contact with the councillor who asked for details of all land holdings. The Clerk was asked to determine the reason for the request. Clerk

10. Village Maintenance – no report.

11. Finance –

- a) To pass a resolution to approve payments to be made as per schedule circulated

<u>No.</u>	<u>Payee</u>	<u>Details</u>	<u>Amount(£)</u>
963	Cott/Mid Youth Club	Purchase Equipment	800.00
964	SLCC Enterprises	Conf 2010 (Durham)	431.00
965	Desboro’ Baptist Church	Photocopying	11.28
966	Steve Morphy	Village Maint.	745.00
967	Cott/Mid VHMC	Hall \Hire (2,15 & 22/6 & 7/7	33.00
968	P Taylor	Salary	2,443.92
968	“	Travel Expenses	445.79
968	“	Purchase printer/cartridges	204.43
968	“	Stationery	72.68
968	“	Post Entry Training, Fees etc	1,291.44
968	“	Post & Telephone	110.00
968	“	Use of home as office	275.00

- b) Balances were given as –

(Gratuity) Alliance & Leicester Account -	£18,933.29
90 Day Account -	£370.60

Investment Account -	£16,537.44
Current Account -	£364.78

- c) Income Details – A cheque in the sum of £800.00 had been banked in respect of the contribution to the Youth Club (Empowering Councillors & Communities Fund).
  - d) External Audit 2009/10 - report awaited from BDO Stoy Hayward.
  - e) Clerk’s Salary & Expenses – 6 months to 30<sup>th</sup> September 2010 – The Clerk circulated a breakdown of the claim which had been the subject of an audit by Cllr Ashworth. The Council agreed to the payment
12. Recreation Field. - The Clerk informed the Council that he had received, from Councillor Swallow a draft Licence to support the letting of the pitch.
13. The Dale –
- a) Camping. - Cllr. Davison asked for clarification on the Council’s ability to restrict this activity Clerk
  - b) Litter / Dog Bins – The Clerk was asked to pursue the provision of bins by the Borough Council Clerk
  - c) Site Visit by Wildlife Trust – Further to the communication from Mr. Matt Johnson (Sites Project Officer) the Clerk was asked to arrange a site visit Clerk
15. Correspondence – Attached.
16. Date of Next Meeting – Wednesday 6<sup>th</sup> October 2010

Signed a true record

----- Chairman

----- Clerk

----- Date

